

The purpose of this memo is to share Clackamas County immunization rates with you and to explain how to access your facility's immunization rates. You must share both the Clackamas County immunization rates and your facility rates in three ways:

1. On your school or children's facility website,
2. In your main office, and
3. With parents, in electronic or paper format, such as an email, newsletter, or mailed copy.

**You are required to share these rates twice a year:**

- Within 30 days after the start of school, and
- Within 30 days after the February immunization exclusion day.

**What do you need to do this year?**

- *If you have already shared your site's immunization rates this year*, please post these graphs to your website now. Send these rates to parents this fall within 30 days after the start of school.
- *If you have not shared your site's immunization rates this year*, we encourage you to share these rates by the end of the school year. If you need help in calculating your site's immunization rates, go to [www.healthoregon.org/immdata](http://www.healthoregon.org/immdata). On this website you can find your site's rates and make a graph. If you cannot open this website, try a different browser, such as Mozilla Firefox or Internet Explorer. You might need to click the "enable editing" button at the top of the Excel spreadsheet to work with the document.
- All schools and children's facilities with 10 or more children are expected to comply with these requirements.

**Do you need to share both graphs?**

- If your school only has grades K-12, you only need to share the school-aged graph.
- If you only report on immunizations for children younger than school age, then you only need to share the younger than school age graph.
- If you have both age groups, you need to share both graphs. For example, a site that has a preschool and a kindergarten will need to share both graphs.

**What if parents have questions?**

There is a question and answer sheet for parents available in English, Spanish, Russian, Chinese and Vietnamese at this website: [www.healthoregon.org/immdata](http://www.healthoregon.org/immdata)

Please feel free to contact us at [immunizations@clackamas.us](mailto:immunizations@clackamas.us) if you have any questions regarding the new requirements.